

# KAESSA SAFETY INCIDENT REPORT

Revision 0  
04-02-98

**Note:** *This report shall be forwarded to the current KAESSA Secretary within 24 hours.*

This report is required by the Bylaws of the KAESSA. Any incident that relates to the unsafe operation of a pressure steam boiler under the regulations established by that association shall be recorded and sent to the KAESSA Secretary within 24 hours so that information may be disseminated to all of the other KAESSA inspectors. All reports shall be reviewed at the annual KAESSA meeting. This form may also be used to record any safety related incident unrelated to steam boilers.

DATE OF INCIDENT: \_\_\_\_\_

BOILER OPERATOR: \_\_\_\_\_

BOILER DESCRIPTION: \_\_\_\_\_

\_\_\_\_\_

KAESSA BOILER NO: \_\_\_\_\_

INCIDENT LOCATION: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_

Describe the incident including the factors that contributed to the incident, any other people involved in the incident, whether the inspector witnessed the incident, any other witnesses, how the incident was resolved, whether the operation of the engine was shut down, the damage to the engine or property, any suggestions to prevent such incidents, etc.

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